**Executive Summary** 

- No longer than 3-4 pages
- Must contain the following:
  - Project overall aspects, including short history, scopes, etc.
  - Methodology: tools, equipment, program used, and <u>reason(s) behind the</u> selected method currently employed for the project.
  - Procedure and timeframe for the project.
  - <u>Verification of data and results</u> obtained.
  - Results, conclusions and suggestions, if any.
  - Brief design example based on project achievements.
  - Project impact on society and environment.