Executive Summary

- No longer than 3-4 pages
- Must contain the following:
 - o Project overall aspects, including short history, scopes, etc.
 - Methodology: tools, equipment, program used, and <u>reason(s)</u> behind the <u>selected method currently employed for the project.</u>
 - o Procedure and timeframe for the project.
 - o Verification of data and results obtained.
 - o Results, conclusions and suggestions, if any.
 - o Brief design example based on project achievements.
 - o Project impact on society and environment.